

# MARIA MONTESSORI ACADEMY

## Board Meeting Minutes

### Monday, February 8, 2010



**In Attendance:** Shanna Francis, Linda Martinez, Geradette Banaszak, Joan Effiong, Rosemary White, Nancy Lindeman (Director)

**Others in Attendance:** Kim Dohrer (AW), Kara Finley (AW)

The mission of Maria Montessori Academy is to provide an individualized grade K-6 education that promotes academic excellence founded on the authentic philosophy of Dr. Maria Montessori. MMA will craft each child's education in partnership with educators and parents to achieve higher levels of academic, personal and social achievement, thereby preparing students to become constructive contributors to their community.

## MINUTES

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**6:05 PM – CALL TO ORDER by Shanna Francis.**

### CONSENT ITEMS

- ❖ Rosemary White motioned to approve the January 11, 2010 Board Meeting Minutes; Linda Martinez seconded the motion. Motion carried unanimously.

### BUSINESS ITEMS (Items to be Voted Upon)

- ❖ Discuss and Vote on Board Positions
  - The board reviewed the job descriptions of the Board Vice-Chair, the Financial Coordinator, and future positions.
  - Geradette Banaszak motioned to accept Linda Martinez as Board Vice-Chair of MMA; Rosemary White seconded the motion. Motion carried unanimously.
  - Linda Martinez motioned to accept Geradette Banaszak as Financial Coordinator/Secretary of MMA; Joan Effiong seconded the motion. Motion carried unanimously.
- ❖ Review and Vote on Policies
  - Geradette Banaszak motioned to accept the Child Abuse and Neglect Reporting Policy with a wording change from "Principal" to "Director"; Joan Effiong seconded the motion. Motion carried unanimously.
  - The board reviewed the Dress Code Policy and its contents. The changes made by the board are to modify the following lines to:
    - Bottoms:
      - "No denim except on designated Free Fridays."
      - "Leggings may be worn with appropriate length skirts, dresses, or jumpers. Leggings or pants that show underneath these articles of clothing are not allowed."
    - Tops:
      - "Shirts must have a fold-down collar with sleeves or be a turtleneck with sleeves."
      - "All buttoned down shirts must remain buttoned even when wearing

an undershirt.”

- Sweaters/Cardigans/Jackets/Sweatshirts
  - “Sweaters/Cardigans/Jackets/Sweatshirts may be worn if they are plain colored and over the shirt. No hoodies will be allowed at school including sweaters, cardigans, and jackets. Winter parkas and coats that have an attached hood may be worn to school and placed in a locker.”
- Socks and Tights
  - “Socks and tights are to be solid material with no holes, pictures, or logos. Patterns are appropriate if they are not distracting.”
  - Removed “Footless leggings are not acceptable. Socks need to be free of holes.”
- Slippers
  - Because of the Montessori philosophy of using materials on the carpeted floors, children will remove their outside shoes and wear socks or socks with slippers to promote safety, cleanliness, and a quiet atmosphere. Appropriate slippers include: croc-like shoes, aquasocks, slippers that are not open-toed, backless, character, sandals, lighted, and otherwise distracting. The slippers can stay at the school.
- Shoes and Boots
  - “Unacceptable shoes and boots include: open-toed, backless, character, sandals, lighted, wheels, heels and wedges over 1”, and shoes that make sound.”
  - “All shoes and boots must be worn with socks or tights.”
- Accessories and Body Adornment
  - “The following are not permitted: Distracting jewelry; visible tattoos (including temporary); distracting hairstyles, hairpieces, and hair colors; and distracting make-up.”
  - Remove “Hair color is limited to colors that occur naturally.”
  - “If belts are worn they cannot include, logos, chains, or other distracting paraphernalia.”
- Remove the Club Uniforms section.
- Dress Code Policy for Field Trips, Outings, and Presentations
  - “For field trips, outings, and presentations, the Director may require a school-color dress code. Information about this dress code policy will be presented to the families prior to school starting each year. The purpose of this dress policy is to help in identifying our school, for enhancing school spirit, and for the safety of each child.”
- Free Fridays
  - “Students may wear their choice of tastefully selected casual clothing on designated Fridays.”
- “The Director will contact parents if clothing is a distraction to the learning environment.”
- Rosemary White motioned to accept the Dress Code Policy as it has been altered above; Linda Martinez seconded the motion. Motion carried unanimously.
- Geradette Banaszak motioned to accept the Fee Waiver Policy as is; Joan Effiong seconded the motion. Motion carried unanimously.
- ❖ Corporate Resolution Authorizing Zions Bank Accounts
  - Rosemary White motioned to accept the Corporate Resolution Authorizing Zions Bank Accounts; Joan Effiong seconded the motion. Motion carried unanimously.

- ❖ Discuss and Vote on School Calendar and School Hours
  - Changes to the School Calendar include, changing PTO days to read PTC (Parent Teacher Conferences), and to remove Board Meetings from the calendar.
  - Changes to School Hours include: changing the hours to 8:30am – 3:00pm. AM Kindergarten will run from 8:30am – 11:30am and PM Kindergarten will run from 12:00pm – 3:00pm. Staff will work from 8:00am – 4:00pm.
  - Joan Effiong motioned to accept the School Calendar and School hours as outlined above; Rosemary White seconded the motion. Motion carried unanimously.

#### **OTHER BUSINESS ITEMS (For Discussion Only)**

- ❖ Directors Report
  - Hiring / Training Teachers
    - Nancy Lindeman is in the process of receiving applications and interviewing teachers. The training materials and furniture are in the process of being ordered.
  - Marketing
    - There were around fifty people in attendance at the MMA Cottage Meeting on January 26<sup>th</sup> and the meeting went very smoothly.
  - Enrollment Update
    - 286 students enrolled for the first lottery, which was in a three week period. The next lottery will run the end of February; there are currently 50 more enrollees.
  - Discussion on the formation of Parent Committees
    - The four committees that parents have signed up for include the Opening school committee, the Parent Teacher Organization Committee, the Playground Committee, and the Student Recruitment/Registration & Enrollment Committee. A survey will be sent out in the future with more committee choices.
    - This rest of this discussion was tabled until the next meeting.
- ❖ Website Update
  - This discussion was tabled until the next meeting.

#### **PUBLIC COMMENT (Comments will be limited to three (3) minutes each)**

- ❖ There were no public comments.

#### **ADJOURN**

- ❖ Geradette Banaszak motioned to adjourn the board meeting; Linda Martinez seconded the motion. Motion carried unanimously. Meeting adjourned at 8:51 PM.